

NATIONAL POWER CORPORATION

NOTICE TO PROCEED

20 September 2023

MS. JOY BAGAPORO

Authorized Representative MASANGKAY COMPUTER CENTER 1143G Masangkay St. Sta Cruz, Manila Email: masangkay_computer@yahoo.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058797-JBO

Dear Ms. Bagaporo:

Pursuant to Purchase Order No. 058797-JBO in the total amount of Twenty Two Thousand Three Hundred Fifty Pesos (\$\mathbb{P}\$ 22,350.00) for the Supply and Delivery of Ink for Epson Eco Tank L5290 and four (4) other items intended for OM-Major Repair & Maintenance Department under PR No. HO-OMR23-004 (Item Nos. 1 – 5), you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

FERNANDO MARTIN Y. ROXAS

President and CEO

Cf: Mr. A. P. Japon - Vice President, Admin & Finance

Atty. P. D. Mabbagu - SDM, Admin

Mr. R. A. Villarin - Manager, Logistics Dept.

Mr. K. P. Tancio - OIC, MSD

Received and Acknowledged by:

Authorized Representative

Date



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